|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  | | --- | | **Dakota County Gun Club** | | |  | | --- | |  | | | Rules and By-Laws  2019 Edition - Updated 7/15/19 |   **Established 1994**  **Replacement Cost $5.00** |

**The Second Amendment to the Constitution of the United States of America**

**A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.**

**The Mission of the Dakota County Gun Club**

* To teach firearms safety to the young and inexperienced

* To practice conservation and protect our wildlife

* To support our Second Amendment rights as Americans

* To introduce shooting sports to the youth of Minnesota

* To provide a quality outdoor shooting range for our members

Contents

Website.…………………………………………………………………………………….i

[Welcome to the Dakota County Gun Club 1](#_Toc12527056)

[WORK HOURS 3](#_Toc12527057)

[RANGE OFFICER’S JOB DESCRIPTION and AGREEMENT 5](#_Toc12527058)

1. [Signing In To Shoot 7](#_Toc12527059)
2. [Board Approved Group Sign-in 8](#_Toc12527060)

[PERMANENT RANGE RULES 9](#_Toc12527061)

[RANGE SPECIFIC RULES 3](#_Toc12527062)

1. [RIFLE RANGE 3](#_Toc12527063)
2. [PISTOL RANGES 4](#_Toc12527064)
3. [TRAP RANGE 4](#_Toc12527065)
4. [BOWLING PIN RANGE 5](#_Toc12527066)
5. [SHOTGUN PATTERNING BOARD 5](#_Toc12527067)
6. [FIELD ARCHERY RANGE 6](#_Toc12527068)
7. [ROVING ARCHERY RANGE 6](#_Toc12527069)
8. [MULTI-USE RANGE 7](#_Toc12527070)
9. [YOUTH RANGES 8](#_Toc12527071)
10. [SPECIAL TARGETS (all ranges) 8](#_Toc12527072)
11. [Purchasing Supplies 9](#_Toc12527073)

[Special Use Rules 10](#_Toc12527074)

1. [Practical Pistol Shooting (Multipurpose Range) 10](#_Toc12527075)
2. [Cowboy Action Shooting (Multipurpose Range) 12](#_Toc12527076)

[By-Laws of Dakota County Gun Club 15](#_Toc12527077)

1. [Article I - Corporate Offices 15](#_Toc12527078)
2. [Article II - Membership 15](#_Toc12527079)
3. [Article III - Dues & Membership 17](#_Toc12527080)
4. [Article IV - Meetings 21](#_Toc12527081)
5. [Article V - Elected Officials 22](#_Toc12527082)
6. [Article VI - Board of Directors 24](#_Toc12527083)
7. [Article VII - Duties of Officers 27](#_Toc12527084)
8. [Article VIII - Committees 30](#_Toc12527085)
9. [Article IX - Amendments 31](#_Toc12527086)
10. [Article X - Restoration Fund 31](#_Toc12527087)
11. [Article XI - Loss of Range Facility 32](#_Toc12527088)

[Signature Page 33](#_Toc12527089)

[Notes 34](#_Toc12527090)

[Dakota County Gun Club Range Map 35](#_Toc12527091)

**DAKOTA COUNTY GUN CLUB**

**PO BOX 53**

**ROSEMOUNT, MN 55068**

**Message Line – 952-985-3248**

# Web Site

Our web site: <http://www.DakotaCountyGunClub.org>

In the top tab, click on “Members Area”

Username: gunner

Password: dcgcXXXX

(XXXX is the current gate combination)

# Welcome to the Dakota County Gun Club

We hope you will enjoy your shooting experience with us as well as help make it a safe and enjoyable experience for others.

Please remember, the speed limit for club members and guests is 30mph on gravel roads. This is a club imposed speed limit designed to reduce the dust our neighbors experience.

We currently have two ‘restrooms’, one at the end of the driveway just before turning into the parking lot at the clubhouse, and the other is near the 25-yard line on the rifle range.

There is no running water at the club. If needed, you will have to bring your own.

Placed around the various ranges are red ’DUD’ cans. Please utilize these for your duds, (not spent brass). Don’t throw duds in the trash.

Our regular monthly meetings are held the 2nd Wednesday of each month with the members meeting at 7:00 pm at the Rosemount Community Center, Room 215, 13855 South Robert Trail, Rosemount, Minnesota. Board of Directors meeting is prior to at 6:00 pm.

Join us for our ‘Don’t Stick Your Tongue to Your Muzzleloader Shoot’ in January, and the ‘Little Shavers Shoot’ (for kids) during our summer picnic.

The gate lock has a 4-digit combination which changes annually the morning after the regular May meeting. The combination is for your benefit, don’t share it with others!

Your dues become due April 1 of each year and are delinquent if not paid by the regular May meeting. Nonpayment of dues will be deemed as your desire to withdraw from the Dakota County Gun Club. If you have not received a renewal notice by the regular April meeting, contact the membership chair.

# WORK HOURS

In addition to our annual dues, we are obligated to work 8 hours toward the good of the club (By-Laws Article III, Section 2).

**All work hours must be completed by the member, by February 28 to be eligible for the current year.**

Some of the many ways to get in those 8 hours:

* grass mowing and weed whipping on the ranges, picnic areas, roadsides, paths, fences, backstops, gates, etc.
* spraying weed killer on graveled areas, firing lines and parking areas
* snow plowing and shoveling
* working the summer picnic
* working the club's booth at the Dakota County Fair
* working the Deer Rifle Sight-In, the last four weekends prior to the firearms deer opener in Minnesota
* DNR Youth Firearms Safety Classes and other club approved firearms safety classes
* fence and sign maintenance
* road repair
* building/maintaining shooting benches and stools, making/filling sandbags for the shooting benches
* backstop maintenance and lead removal
* Youth Shooting Events in June, July & August, Ladies Day in August, and similar events
* ½ Hour credit for regular meeting attendance
* Just about anything for the good of the club

If you have any questions or suggestions, call the Work Crew Coordinator or a member of the Board.

Work hours may be accomplished at just about any time, not just scheduled workdays. Work may not pre-empt shooting except for scheduled workdays and haying operations when ranges may be closed.

**Recording Your Work Hours**

Record your work hours in the work book log, not the sign-in book for shooting! Enter the required data. See the examples below.

Round your times to the quarter hour, please!

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DATE** | **NAME** | **BADGE** | **TIME** | **TIME** | **WORK PROJECT** |
|  |  | **NUMBER** | **IN** | **OUT** |  |
| 6-10-12 | Bill Tracy | 0 | 0800 | 1600 | work day |
| 6-10-12 | Tracy Williams | 1 | 9:00 | 1:30 | stained shooting benches |
| 6-10-12 | William Tell | 2 | 10:00 | 5:00 | repaired archery backstop |
| 6-11-12 | Bill Hamilton | 3 | 9:00 | 3:00 | mowed grass |
| 6-12-12 | Hank Kimball | 4 | 2 hours |  | made a shooting bench |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

# RANGE OFFICER’S JOB DESCRIPTION and AGREEMENT

A member is eligible for ‘Range Officer’ endorsement after certification and orientation. The Range Officer will then be entitled to the privileges along with accepting the responsibilities of the position. **Promoting range safety and enforcing the rules and regulations of the Dakota County Gun Club is the main concern of the Range Officer**. A member with the ‘Range Officer’ endorsement may open the range during established range hours subject to the following conditions:

The first Member on any range will be considered the Primary Range Officer and will be responsible for running that particular range.

1. **ALL** Primary Range Officers will be identified by an **ORANGE** vest worn on their upper torso.
2. Raise the **RED** flag on the flag pole signifying “Range is Open”. The pole is behind the clubhouse.
3. Require all members and guests to register in the log book, entering all required data.
4. ALL members must display their I.D. badge.
5. Visibly inspect the range for safety and condition.
6. **Rifle Range Only**: The Primary Range Officer will be responsible for utilizing the **ORANGE** cone standard indicating “Cease Fire!”
   1. When the Cone is **UP**, atop the pipe stand, it means **CEASE FIRE**. All shooting shall stop, actions opened, firearms made safe.
   2. When the Cone is **DOWN**, laid horizontal on the ground it means the **RANGE IS HOT**. No one is allowed forward of the firing line!
   3. When the range is closed for posting targets, the Primary Range Officer will ensure all actions are open and all persons stand clear of the shooting benches and that **NO** firearms are handled while people are down range.
7. All Other Ranges: The Primary Range Officer will use verbal commands.
8. Before closing the range, all firing positions are to be secured and targets removed.
9. All Primary Range Officers must transfer duty to another Range Officer before leaving the range or sign out closing the range.
10. The last Range Officer leaving the area must lower the **RED** range flag and secure the club house and gates.
11. Each member with the Range Officer endorsement must attend 'Re-Orientation'/'Recertification' **EVERY THREE YEARS** in accordance of our Master Listing to maintain their Range Officer endorsement.

## Signing In To Shoot

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **NAME** | **BADGE** | **TIME** | **TIME** | **RANGE** | **MEMBER** | **GUEST** |
|  |  | **NUMBER** | **IN** | **OUT** |  | check | one |
| 6-10-16 | John Doeman | 106 | 1000 | 1145 | rifle | x |  |
| 6-10-16 | Joe Buckman | 1930 | 9:00 | 2:00 | Multi-purpose | x |  |
| 6-10-16 | Lisa Buckman | 1930 | 9:00 | 2:00 | Multi-purpose |  | x |
| 6-10-16 | Bob Jones | 1 | 9:00 | 1:30 | pistol | x |  |
| 6-11-16 | John Bob | 2 | 1300 | 1600 | shotgun | x |  |
| 6-11-16 | Tommy Gunn | 36 | 2:00PM | 4:15PM | Rifle/Pistol | x |  |
|  |  |  |  |  |  |  |  |

1. When signing in to shoot, enter the date, your name, your badge number, the time you arrived, the range(s) you will be using, and ’check’ the member box.
2. See the examples of John Doeman, John Bob and Joe Buckman in the above sample.
3. If YOU bring family members or guests (up to two guests), they will enter the date, their name, YOUR badge number, the time they arrive, the range(s) you are using, and ‘check’ the guest box.
4. See the example of Joe Buckman, Lisa Buckman and Bob Jones in the above sample.
5. Everyone needs to sign in. Enter one name per line.
6. No unaccompanied guests or family members allowed.
7. **Sign out when finished, not when you sign in!**
8. The time format may be either the 12-hour or 24-hour clock.

## Board Approved Group Sign-in

If you bring more than two guests, with Board approval per Permanent Range Rule #3. The member will make an entry in the log book for groups, following the examples shown. The member will enter the date, their name and badge number, the type of approved event and the number of participants.



Only ONE entry per Event Please

# PERMANENT RANGE RULES

Adopted by the Board of Directors - May 2, 1994

Revised by the Board of Directors - March 11, 2015

Revised by the Board of Directors – June 7, 2017

Revised by the Board of Directors – July 15, 2019

1. All range conduct shall comply with N.R.A. and Minnesota Firearms Safety rules.
2. No alcohol beverages or drugs, including any person under the influence of alcohol or drugs is allowed on any range.

Note: While Alcohol is Never allowed on a Range, it is allowed at the club. Members, after they are done shooting, are welcome to use the fire pit, clubhouse and other facilities and may partake in the legal consumption of alcoholic beverages, provided All Firearms have been put away. No handling of firearms is allowed once you have consumed alcohol whether the consumption was on or off the facility.

Also note: If you are a carry permit holder, your blood alcohol level in MN must be below .04. It is strongly recommended that you do not carry if you have had any alcohol.

1. All firing shall be done from marked firing points, at appropriate targets, at specified target locations, with appropriate firearms and only by such persons or groups and under such supervision as is determined by the Board of Directors. Due caution will be exercised by all members respecting the safety, rights, and property of all other adjoining land users. No hunting or taking of any wildlife.

Note: While it is acceptable during slow times to place targets at more than one target location, you must move to the correct shooting lane for the target you are about to shoot. Cross Shooting (i.e.: Shooting Target on 2 from bench on 1) is Not allowed.

1. **Range hours:** Monday through Saturday the range is open 8:00 am to 9:00 pm or sunset (whichever is earlier). Sunday the range hours are 12:00 noon to 9:00 pm or sunset (whichever is earlier).

Archery hours are 8:00 am to 9:00 pm or sunset (whichever is earlier) every day of the week.

1. The Chief Safety Officer will be responsible for, and he/she or a qualified appointee will have the duty of orientation and certification of each Regular Member or spouse seeking endorsement of ‘Range Officer’ and shall physically ‘walk ranges’ with each new member, wherein all specific range rules will be explained.
2. A member (after written acknowledgement of the range rules) shall be entitled to use any of the club ranges and facilities during the time as stated in item four (4) above as per the club rules.
3. Safety and/or range rules will be strictly enforced. Violators may expect immediate verbal reprimands by the Primary Range Officer and in some cases, immediate suspension of range privileges. Expulsion proceedings from the club mandate a hearing by the Board of Directors, where the member may offer any defense to the charge. The final disposition comes from the majority vote of the Board of Directors.
4. **ALL** members share in the responsibility of enforcing safety and/or range rules. Violations should first be reported to the offender, and if to no avail, then to the Primary Range Officer, the Chief Safety Officer, or a Member of the Board.
5. A one (1) hour time limit per shooting station on any range will be activated if members are waiting to shoot. Only current members with appropriate membership card/badge prominently displayed or shooters with special authorization from the Board of Directors may utilize the ranges.
6. Current members with appropriate membership card/badge may bring up to two (2) guests, per member, in addition to qualifying family members (spouses, children and grandchildren under age 18), provided that such guests and family members are coached on a one-to-one basis, and the guest privilege is not abused. In addition to the member, only two (2) guests or family members will be allowed on the firing line at the same time and must be firing at the same yardage backstops.
7. All members and guests must sign the log book as to Name, Date, Badge Number (Family members and guests will sign in using the members' badge number), Time, Range(s) to be used, Status (member or guest), BEFORE using any range, and sign out when finished. See page for example.
8. Absolutely no person is allowed forward of the shooter on any range unless protected by a trap house. (A prearranged signal system must be made between participants for exit from trap houses while the trap range is in use)
9. No horseplay, loud or abusive language or unsafe distraction of shooters is allowed on any range. All pets must be under owners’ control.
10. Eye and Ear protection are encouraged for use on all ranges.

Eye protection is required for shooters and spectators on the bowling pin range, when cowboy action shooting, practical pistol shooting or whenever metal targets are used.

1. All loaded firearms will be pointed downrange. No loaded firearms will be allowed away from the firing line! Muzzle loaders will not be capped or primed until the shooter is on the firing line and the firearm is pointed down range. Those members with a valid MN Carry Permit will be exempt and allowed to carry loaded side arms.
2. All actions will be open (slides or bolts back on semi-autos, cylinders open on revolvers, break actions open, etc.), at all times when not firing. **Before persons go down range, all firearms will have the actions opened and everybody will step away from the firing line and shooting benches, (no sight adjustments, cleaning, etc.)** Absolutely no firearms will be handled while persons are down range. Chamber flags are recommended for semi-automatic firearms.
3. Leave a clean range; Remove all targets, brass, shell casings, hulls, ammo boxes and other litter.

This includes rimfire and steel cased ammunition.

**Pick up after yourself!**

1. Vehicle parking will be in designated areas only. Off road operations of any vehicle must be approved by the Chief Safety Officer or a member of the Board.
2. Do NOT drive on the rifle range berm! Leave vehicles at the bottom of the berm.
3. When driving to the 200 and 300 yard backstops, utilize the road at the east end of the berm and park in front of the target backstops. Don’t use the road if it is wet or muddy.
4. Ranges with haying operations in progress (mowing, raking, baling and retrieving bales) will be closed.
5. Close and lock the gate after entry and when leaving - except on days with special events, such as youth firearms safety classes, the summer picnic, and scheduled shoots. \*\*NOTE\*\* The gate combination is changed annually the morning after the regular May meeting.
6. Guest privileges shall be limited to recreational shooting only, unless prior board approval has been granted.
7. **No Fully automatic fire at any time.**
8. No Tannerite® or similar targets are allowed.
9. All MN Laws and regulations regarding firearms are in effect unless superseded by more stringent club rules
10. Members must be at least 18 years of age. Guest must be at least 6 years of age. (Bylaws: Article 2, Section 1A)
11. For any emergency or non-emergency call 911.

# RANGE SPECIFIC RULES

## RIFLE RANGE

1. Only center fire rifles, rim fire rifles, air rifles, black powder rifles, shotguns with slugs and long-range handguns are allowed on the rifle range. NO .50 BMG or ammunition based on the case.
2. Firing must be from established firing positions to corresponding targets only. No cross firing or firing outside of the shooting lanes.
3. Shoot at approved targets only, centered in the target frame. Absolutely no shooting at rocks, cans, bottles, and target frames, posts, signs, etc.
4. An appreciable pause must be taken between rounds (shots) fired. No rapid fire! (no automatic fire, no three shot bursts, etc.) Time must be taken to ensure sights are on target. **We must not have bullets missing the backstops.**
5. **No driving or parking on the berm.** Leave vehicles on the flat parking area.
6. Stay on the trails from the firing line to the backstops.
7. At the 200 and 300 yard ranges, vehicles may be driven around the east end of the firing line berm and on the road to the backstops to post targets when the range is shut down. For increased visibility, please park in front of the backstops when posting targets.
8. NO .50 BMG, NO armor piercing ammunition of any caliber, NO tracer ammunition of any caliber, NO incendiary ammunition of any caliber and NO shotshells are allowed on the rifle range.
9. For shooting prone, kneeling, sitting, etc., remove the chain and relocate any benches as needed. Make certain you are firing from behind the line. Be sure to bring a pad as the crushed lime rock is hard on elbows and knees. Replace the chain and benches when done.
10. Any hanging targets can be hung from nails/hooks on the Back side of the upper frame. Never put nails/hooks on the front side as they create a ricochet surface.

## PISTOL RANGES

1. Handguns in traditional handgun calibers only.
2. Individual shooting is restricted to approved targets centered in the target frames. No shooting at cans, rocks, bottles, target frames, range markers, etc.
3. While holster practice is allowed, no quick drawing unless given prior approval by the Board of Directors for a special event.
4. The east pistol range may be closed to the general membership during the Youth Firearms Safety Classes.
5. No pistols in rifle calibers. No Rifles.
6. Multiple shooters must shoot at the same yardage.

## TRAP RANGE

1. No rifles or pistols allowed on the trap ranges.
2. Load and fire one (1) round at a time. The loading of two (2) rounds is permitted when shooting trap doubles.
3. Shoot at clay targets launched by the club thrower only.
4. **NON-LEAD/NON-TOXIC SHOT ONLY!** (e.g. steel, tungsten or bismuth, whatever is legal for water fowling may be used on the trap range).
5. Shotgun patterning is allowed only in designated area. Shotgun patterning will not be permitted on the trap ranges.
6. All shotguns shall be unloaded in both the magazine and chamber when not in firing positions (actions open or exposed on break actions). Shotguns shall be unloaded before changing positions or if the shot is not fired.

## BOWLING PIN RANGE

1. Eye protection is mandatory for shooters and spectators. Spectators will remain well behind the shooter/firing line.
2. Guns will be on shooting stands, unloaded, actions open while down range setting pins. Absolutely No firearms will be handled while persons are down range.
3. When finished, stack pins and police the area.

## SHOTGUN PATTERNING BOARD

1. The patterning board and Multipurpose range are the only **approved location for the use of lead shot**.
2. Only shotguns with shot shells are allowed. No slugs, sabots, etc. Slugs and Sabots can be used on the rifle range.

## FIELD ARCHERY RANGE

1. Only field point arrows will be shot at the club backstops. Broad heads are to be shot at specially marked stops only. (The club has none currently).
2. Shoot at designated targets only. Do not shoot at target support posts or free-standing targets without adequate backstops.
3. Arrows shall not be nocked until the archer is in position and the target is clear.
4. Archery range hours are 8:00AM to 9:00 PM or sunset whichever is earlier, Sunday through Saturday.
5. Leave bow in front of the target when looking for missing arrows.
6. No firearms, dart guns, pellet guns, air rifles, air pistols, or BB guns are allowed on the archery range at any time.

## ROVING ARCHERY RANGE

(NOT YET DEVELOPED )

1. Range hours are 8:00 AM to 9:00 PM or sunset whichever is earlier, Sunday through Saturday.
2. Archers may enter the range only at the beginning of the trail.
3. Stay on prepared trails.
4. Leave the range only at designated exits.
5. Shoot at designated positions.
6. No more than two (2) shots per archer at each target.
7. Leave bow in front of target when looking for missing arrows.
8. After pulling arrows from the target, call out to signal other archers when you are clear of the target.
9. Do NOT cut or remove trees, limbs, branches or other vegetation without approval of the Board of Directors.
10. No dogs allowed on the range except at special events authorized by the Board of Directors.
11. No firearms, dart guns, pellet guns, air rifles, air pistols, or BB guns allowed on the roving archery range at any time.
12. No broad heads allowed on the range except at special events authorized by the Board of Directors.
13. Arrows shall not be nocked until the archer is in position and the target is clear.

## MULTI-USE RANGE

1. Different rules apply to this range, depending upon its use. When used for ‘Practical Pistol’ shooting, adhere to the applicable rules, or for ‘Cowboy Action’, you will follow those rules. If using this range on your own, be mindful of safety and treat the range with respect.
2. This range is approved for the use of lead shot. Lead shot is required when shooting at metal targets. Stationary targets only, no ‘running rabbit’ type targets.
3. Eye protection is required for shooters and spectators when utilizing metal targets.
4. All targets and target frames must be centered between the posts and behind the posts. NO TARGETS OR TARGET FRAMES MAY BE ATTACHED TO THE POSTS.
5. If using multiple targets, group them closer to the center to avoid hitting supports.

## YOUTH RANGES

(4-H, Boy Scouts, Youth Events, etc.)

Rimfire firearms, air rifle, archery

1. The youth ranges near the west end of the property are for use by authorized groups only. Contact the Chief Safety Officer to schedule use of these ranges.
2. This range is restricted to rimfire firearms only.
3. Rules for these ranges shall not conflict with those of the Dakota County Gun Club.
4. Special rules that apply to these ranges shall be issued to the users of these ranges.
5. This range is not for the use by regular club members. Instead it gives youth groups a space apart from the rest of the ranges, eliminating the need to close ranges for youth events.
6. Permission for adult groups to use this range can be granted by the board if a formal request is made.

## SPECIAL TARGETS (all ranges)

1. The following are the only “Non-paper” targets that are approved for use:

* Charcoal briquettes, Necco candy wafers & chalk,
* Clay pigeons,
* Soft Plastic jugs (Non-shattering type),
* Balloons,
* Polymer, self-sealing shoot through targets (must be anchored/tethered),
* Bowling pins (on the bowling pin range only)
* Metal targets in covered backstops only

(Not in front of, but behind the target frame).

Target wires are on removable frames. Simply lift off and set aside when using non-paper targets and replace when done.

Any hanging targets can be hung from nails/hooks on the back side of the upper frame. Never put nails/hooks on the front side as they create a ricochet surface/

**CLEAN UP ALL DEBRIS OR THIS PRIVILEGE WILL BE REVOKED!**

## Purchasing Supplies

If you purchase targets or ear plugs from the club, do not leave cash. Utilize the Supply Purchase List. The cost of supplies you purchase will be added to your membership dues renewal in the spring.



# Special Use Rules

The multipurpose range can be used for certain shooting sports. Special rules that apply to some of these sports follow.

## Practical Pistol Shooting (Multipurpose Range)

1. The Practical Pistol Range is for handgun shooting using metal or polymer targets and cardboard silhouette targets on frames.
2. EYE AND HEARING PROTECTION ARE REQUIRED FOR SHOOTERS AND SPECTATORS!!
3. Only one shooter at a time is allowed on the range. The shooter IS the firing line and NO ONE IS ALLOWED IN FRONT OF THEM.
4. Only handgun calibers firing soft point ammunition may be used. NO FULL METAL JACKET, NO ARMOR PIERCING, NO INCENDIARY, NO TRACER, NO RIFLE CALIBER AMMUNITION IS ALLOWED. Using full metal jacket rounds with metal targets creates a ricochet risk.
5. Metal targets, whether fixed or reactive, must be set or made so that bullets are deflected downward. i.e. on fixed targets, the top is angled forward, reactive targets with the pivot at the top or a deflector plate over the top to deflect bullets downward.
6. All target and frames must be centered between the posts and behind the back of the posts. NO TARGETS OR TARGET FRAMES MAY BE ATTACHED TO THE POSTS.
7. No metal target or target with a metal frame may be shot from a firing point closer than 25 FEET OR ANGLE GREATER THAN 30 DEGREES.
8. All firearms must be unloaded, actions open and placed on the table at the back and side of the range or cased when not in use.
9. When going down range to change or reset targets, all firearms must be unloaded, actions open and placed on the table at the back and side of the range or cased.
10. When moving from the table to the firing point, or the firing point to the table, firearms must be unloaded and the action open or holstered with the hammer down.
11. The holster for the firearm must completely cover the trigger and hold the firearm firmly in place, such that the muzzle points no more than three (3) feet in front of or behind the shooters leg when standing erect. Cross action holsters that hold pistols with the barrels in a horizontal state are not allowed, as they do not keep the muzzles in a safe direction. Cross action holsters that hold pistols with the barrels in a horizontal state are not allowed, as they do not keep the muzzles in a safe direction.
12. FIREARMS MUST NOT BE LOADED UNTIL AT THE FIRST FIRING POINT!
13. Once loaded, firearms must be either pointed down range with the trigger finger visibly outside the trigger guard or holstered in the following condition:
    1. Single Action Revolver - must have the hammer down on an empty cartridge or chamber, unless it has a transfer bar safety, then the hammer down.
    2. Double Action Revolver - must have the hammer down on an empty cartridge or chamber, unless it has a transfer bar safety, then the hammer down.
    3. Single Action Semi-automatic - must be cocked with the safety on.
    4. Double Action Semi-automatic - must have the hammer down or decocked.
14. When loading, firing, reloading or unloading at the firing point, one foot must remain stationary.
15. When moving from firing point to firing point, firearms must be carried in the same condition as in 13), a), b), c), d).
16. All brass and trash must be picked up.

## Cowboy Action Shooting (Multipurpose Range)

1. The Range Safety Officer controls all firing stations and firing line placement.
2. Eye and ear protection are required for all shooters and spectators.
3. Use only club approved targets on this range.
4. All target and frames must be centered between the posts and behind the back of the posts. NO TARGETS OR TARGET FRAMES MAY BE ATTACHED TO THE POSTS.
   1. Metal targets must be set or made so that bullets are deflected downward.
5. Use approved ammunition only!
   1. Bullets must be lead only. No jacketed or gas check bullets
   2. PISTOL - 1000 FPS or less
   3. RIFLE - 1400 FPS or less
   4. Pistol calibers must be at least .32 cal. or larger but must be in ‘pistol’ caliber such as .32-20, .32 H&R, 38 Special, .38-40, .44-40, .44 SPL, .44 Mag, 45 Colt.
   5. Rifles must be center fire of .25 caliber or larger, but must be in ‘pistol’ caliber such as .32-20, .38 special, .38-40, .44-40, .44SPL, .44 Mag, .45 Colt. (No ‘rifle’ calibers such as .30-30, or .38-55, .45-70, etc.)
   6. SHOTGUNS: Target loads only! LEAD SHOT only! No larger than #4 shot! Load only two rounds at a time.
6. NO semi-automatic firearms (cowboys did not have these).
7. Firearms are to be pointed down range at all times. The 170-degree rule applies to all firearms. When moving from the loading table, keep long guns muzzle up and pistols holstered.
   1. The 170-degree rule means the muzzle of the firearm must always be straight down range plus or minus 85 degrees in either direction.
8. Loaded firearms at the loading table or firing line only.
9. While at the firing line, the ‘traveling rule’ applies; once a live round is in the chamber, or in firing position, one foot MUST remain stationary.
10. When changing locations during the stage, all firearms being carried must either have the hammer down on an empty chamber, a spent cartridge or the action open and the trigger finger visibly outside the trigger guard.

# By-Laws of Dakota County Gun Club

Revised March 8, 2017

Updated 7/15/19 – bylaw changes & corrections

## Article I - Corporate Offices

### Section 1

The registered office of this corporation is: 17501 Station Trail, P.O. Box 53, Rosemount MN, 55068.

### Section 2

The corporation may have such other offices at such other places within and without the State of Minnesota, as the Board of Directors may from time to time determine.

## Article II - Membership

### Section 1

Any person who satisfies each of the following qualifications shall be a Regular Member in good standing:

1. Has attained the age of eighteen (18) years;
2. Has completed an application for membership on a form prescribed by the Board of Directors of the corporation;
3. Application for membership has been approved by the Board of Directors (see Article VI, Section 7);
4. Has paid all dues and assessments as provided by these By-Laws;
5. A Regular Membership is a family membership to include the Regular Member’s spouse and dependent children under age 18. A Regular Membership will have one (1) vote. The spouse and dependent children will be non-voting members.

### Section 2

1. New members will only be accepted April 1 through August 31.

### ction 3

In addition to Regular Members, there shall be Associate, Junior, and Senior Members whose qualifications, rights and privileges are set forth below:

1. Associate Member - a person may be elected to be an Associate Member by the Board of Directors upon nomination by any Regular Member in good standing. An Associate Member shall be given only such rights and privileges as may be determined by the Board of Directors. An Associate Member shall be a non-voting member and shall not have the right to speak on the floor to the general membership or the Board of Directors for or against an issue before the Corporation.
2. Junior Member - any person under the age of eighteen (18) years who annually pays such dues as provided by these By-Laws may apply for a Junior Membership. Upon approval of the Junior Membership application by the Board of Directors and payment of dues, a Junior Member shall enjoy all the rights and privileges of the Corporation with the exception that a Junior Member shall be a non-voting member and shall have no range privileges unless accompanied by or supervised by a Regular Member in good standing.
3. Senior Member – any member who is seventy (70) years of age or older and has been a member, in good standing, for the preceding ten (10) consecutive years. Senior members shall receive all the rights and privileges of a regular member. Senior members shall be exempt from work hour requirements and annual dues provided they remain in good standing as outlined by the by-laws and gun club range rules.

### Section 4

With the approval from the Board of Directors, a regular membership may be transferred to another eligible family member if the primary member dies, becomes incapacitated, moves out of the area or requests the Board of Directors to transfer the membership for some other reason.

### Section 5

To be deemed eligible to receive a membership transfer, a family member must meet the general qualifications expressed in Article II, Section 1. In addition, the family member must be related to the member transferring the membership in one of the following ways: The member's spouse, the member's child, the member's grandchild, or the member's parent.

## Article III - Dues & Membership

### Section 1

1. All new Regular Memberships will be assessed:
   1. An initiation fee of $25.00 in addition to regular, annual dues.
   2. A $200.00 work hour fee to be held by the Dakota County Gun Club. $200.00 or a portion thereof shall be refunded to the member for all hours worked during their final year of membership. Members will still be obligated for their annual eight (8) hours work donation per Article III, section 2.
   3. Work hour deposits are restricted funds and a cash balance equal to the amount of deposits made by current members since 2010-2011 must be maintained at all times. Forfeit balances by members who terminate their membership without satisfying the work hour donation will be transferred to available cash balances based on membership renewals for the current membership year. detailed records by name and badge number will be maintained to support the amount of restricted funds as well as the amounts forfeit on a cumulative basis.
2. A Regular Member’s annual dues shall be $75.00, unless increased or decreased as provided below. Dues are due and payable April 1, 1995 and annually thereafter. All $75.00 memberships paid in 1994 will be considered Charter Members.
3. A Junior Member’s dues shall be $5.00 unless increased or decreased as provided below. (No initiation fee shall apply)
4. A written notice to applicants on the waiting list will be mailed after the May meeting for available memberships. The applicant must respond within thirty (30) days with full payment. If no response is received within thirty (30) days, the membership will be offered to the next available applicant.
5. The nine (9) officers of the Dakota County Gun Club (eight (8) board of directors and the past president) will be provided their membership dues free for as long as they are members in good standing and hold office for the gun club.

### Section 2

A) In addition to annual dues, each Regular Member (Primary Card Holder or Named Member) shall donate a minimum of eight (8) hours work each year to the corporation’s activities. If such hours are not donated by the Regular Member, such member, shall be assessed a work assessment of $25.00 per unworked hour.

B) Work hour exception – Any regular member, age sixty-five (65) or over, who has been a member in good standing for the preceding five (5) consecutive years, shall be exempt from the work hour requirements.

### Section 3

Subject to the limitations of these By-Laws, dues may be increased or decreased at a meeting of Regular Members called by the President with notice given at least two (2) months prior to such meeting. A vote of 2/3 of those members present at the meeting shall be required to increase the regular annual dues or to change the amount of the work assessment.

### Section 4

The fiscal year of the corporation shall be from April 1 to March 31. Dues shall become payable on the first day of each fiscal year.

### Section 5

1. A member shall be classified as delinquent and dropped from membership if annual dues and assessments for the current fiscal year and any prior years are unpaid by the regular May meeting. Delinquent members shall not be eligible to vote or enjoy any of the privileges or benefits offered by the corporation. Any delinquent member’s membership will be offered to the next person on the waiting list.
2. A member in good standing (all current dues, fees, assessments, work hours completed or paid) shall be eligible for a withdrawal card when voluntarily terminating their membership during the membership year 2014-2015 and later. The withdrawal card will be at (no or minimal cost – to be determined) to the member, and will entitle the former member to be re-instated to membership in the Dakota County Gun Club without waiting. Provided the returning member complies with all other requirements for membership per Articles II and III.
3. Members who fail to pay dues per Article III, section 5 without obtaining a withdrawal card will be charged a fifty-dollar ($50.00) re-instatement fee in addition to any other dues and fees owed by the delinquent member.

### Section 6

Any Regular Member in good standing shall retain such standing without payment of dues or donation of work while such member is in the active military service of the United States of America for a period not less than 180 days. A copy of activation orders will be required to verify active service. Any additional assessments will become due and payable upon the return of such member from active military service.

### Section 7

The corporation may raise money for corporate purposes by levying a special assessment on Regular Members at a regular meeting of the corporation. A majority vote shall be taken with at least two (2) months’ notice of such proposed assessment having been given all members.

### Section 8

During the current fiscal year any assessment made upon Regular Members which is explicitly designated as a Capitol Improvement Assessment and which has been paid by a Regular Member desiring to terminate his/her membership in the corporation shall be refunded to such member without interest within ninety (90) days after such termination, subject however, to the right of the corporation to set off unpaid dues and assessments (not to include Capitol Improvement Assessments) prior to refund thereof.

### Section 9

All funds and monies from corporate activities and operations shall accrue directly to the treasury of the corporation and shall likewise accrue to the corporate treasury for general purposes unless otherwise specified by donor.

## Article IV - Meetings

### Section 1

Regular meetings of this corporation shall be held monthly at such time and place as may be designated by the Board of Directors to elect Officers and Directors and to transact business which comes before the corporation.

### Section 2

Special meetings may be held at any time upon call of the President or Board of Directors or upon a demand in writing stating the object of the special meeting and signed by not less than twenty percent (20%) of the membership entitled to vote. Subject to the conditions stated in section 3 and 7 of the previous Article, notice of the time, place and object of special meetings shall be given to all Regular Members in good standing not less than seven (7) days prior to the date fixed for the special meeting. Any member may waive notice of any meeting.

### Section 3

Nine (9) Regular Members, including at least two (2) elected officials, shall constitute a quorum to transact business at a regular or special meeting.

### Section 4

The appointment and use of proxies by members of the corporation is not allowed at regular or special meetings of the membership.

## Article V - Elected Officials

### Section 1

The elected officials of the corporation shall consist of the Officers and Directors.

### Section 2

The Board of Directors shall consist of eight (8) regular members elected from the general membership and the immediate Past President.

### Section 3

The Officers of this club shall be members of the Board of Directors and shall consist of a President, a Vice-President, A Secretary, a Treasurer, and a Chief Safety Officer. Officers shall be elected by the Board of Directors at a special meeting within one week following the regular March meeting.

### Section 4

The Board of Directors shall be elected annually at the March meeting, and shall take office at the April meeting. The elected Board of Director’s seats shall be numbered one (1) through eight (8). Even numbered directors shall be elected to a term of two (2) years in even numbered years, and the odd numbered directors shall be elected to a term of two (2) years in odd numbered years.

### Section 5

Candidates for the Board of Directors shall be nominated as follows:

1. Must be regular members in good standing or incumbent members of the Board of Directors in good standing.
2. By a nominating committee appointed by the Board of Directors.
3. By nomination for office at the January meeting. All nominations from the general membership shall be made at the January meeting.

### Section 6

An election committee composed of the Vice-president, Secretary, and two (2) members appointed by the President shall supervise the election, furnish ballots and prescribe the manner in which the election shall be conducted. In addition, the election committee shall count and record the votes cast for each candidate and report the results to the membership.

### Section 7

In the event that two (2) or more candidates for the final board position receive an identical number of votes, the winner shall be determined by a new ballot.

### Section 8

A Board Member may exercise only one vote on the Board of Directors.

## Article VI - Board of Directors

### Section 1

Except as otherwise provided by these By-Laws, in the Articles of Incorporation, or by the laws of the State of Minnesota, all powers of the corporation shall be vested in and be exercised by or under authority of the Board of Directors, including the powers to initiate and effectuate to corporate purposes and to manage the corporation’s business, property and affairs.

1. The Board of Directors shall be indemnified per Minnesota Statutes for Non-Profit Organizations.

### Section 2

A meeting of the new Board of Directors of the Corporation shall be held within the month following the regular April meeting of the Corporation, upon the call of the President, or at such time as a majority of the Board of Directors shall prescribe for the transaction of such business as may come before such meeting. Any annual or special meeting may be held at such place within or without the State of Minnesota as designated by the Board of Directors or by the President under authority granted by the Board.

### Section 3

A special meeting of the Board of Directors may be called at any time by the President or as the Board of Directors may by resolution otherwise provide.

### Section 4

Except where notice is waived as hereinafter provided, written notice of every annual meeting of the Board of Directors shall be given by the President, or at the Presidents direction, by the Secretary of the Corporation or by such other persons as may be charged with this duty, to all Directors, at least ten (10) days prior to any meeting. Any Director may in writing, either before or after any meeting, waive notice thereof, and without notice, any Director, by attendance at and participation in any action taken at such meeting, shall be determined to have waived notice thereof.

### Section 5

Any five (5) of the Directors in office shall constitute a quorum of the Board of Directors. When a quorum of Directors is present in person at any meeting, the vote of the majority of those Directors present in person shall decide any question brought before any such meeting, except as to any question upon which any different or greater vote is required by these Bylaws or applicable Minnesota Statutes. The act of a majority of the Directors present in person at any meeting at which there is a quorum shall constitute the act of the entire Board of Directors.

### Section 6

If any Director of the corporation is absent more than three (3) consecutive Board meetings, or becomes incapable or unable to perform the duties of that office, then a majority of the Board of Directors may, at its discretion, appoint a new member to serve as a replacement Director and exercise that Director’s vote each meeting for the balance of that Director’s term of office.

### Section 7

The Board of Directors shall approve or reject all applications for membership. By providing a current copy of a purchase or carry permit issued by a local law enforcement officer, the new member will be approved barring any other adverse information provided to the Board.

### Section 8

The Board may pass resolutions concerning the operation of the corporation’s business.

### Section 9

The Board shall approve all budgets and expenditures necessary to conduct the operation and business of the corporation.

### Section 10

Any Officer or Regular Member or other member who engages in activity or conduct contrary to the avowed purposes of this corporation may be removed from office or suspended from membership by the Board of Directors. Such removal or suspension shall require a majority vote of the total Board taken only after the Officer or member shall have been notified in writing and given a hearing before the Board.

## Article VII - Duties of Officers

### Section 1

The President shall preside at all meetings of the membership. He shall be a member ex-officio of all committees and shall perform all such other duties as usually pertain to his office, such as calling of special meetings. He shall conduct all meetings according to Robert’s Rules of Parliamentary Procedure. The President will have his name, along with the Treasurer’s name and Secretary’s name on any corporate bank accounts.

### Section 2

The Vice-President shall preside at all meetings in the absence of the President and shall serve as Chairman of the Election Committee.

### Section 3

The Secretary shall record the minutes of all regular and special meetings of the membership and the Board of Directors. The Secretary shall maintain the minutes and all corporate records in a permanent form and shall transfer these records to a qualified successor. All correspondence shall be handled by the Secretary. The Secretary shall be responsible for the notification of all members of regular and special meetings of the corporation. The Secretary will be responsible for communicating to the club on a monthly basis a News Letter. The News Letter will contain the minutes from the Regular Monthly Meeting, Board of Directors Monthly Meeting, any specially called meetings during that month, reports from the Treasurer, Chief Safety Officer and Work Coordinator for that month. The Calendar of Events, other reports, notices of activities, news and information of interest to the general membership of the club will also be included in the newsletter. This newsletter will be distributed no later than 14 days after the regular monthly meeting

### Section 4

The Treasurer shall receive and disburse all funds of the corporation, keeping accurate records thereof. The Treasurer shall render a monthly report to the membership of expenditures, income and cash balances. The corporate books shall be open for inspection by the board of Directors at any time provided the Treasurer is first given one (1) week notice of such investigation. An auditing committee of three (3) members appointed by the President shall inspect and audit the Treasurer’s books annually and report the results of such audit at the September membership meeting. The Board of Directors may require that the Treasurer be bonded in an amount equal to all monies accessible to the Treasurer. The cost of such bond shall be paid from corporate funds. The Treasurer is also responsible for the filing and payment of all federal and state tax returns and the filing of all required government reports.

### Section 5.

The Chief Safety Officer shall have full authority over the various ranges operated by this corporation. All Range Officers will be responsible for the rules and regulations pertaining to the safety and conduct of all members using the range. The Chief Safety Officer shall report, from time to time, on the condition of the range facilities and make recommendations for repairs or changes in the ranges. The Chief Safety Officer shall be responsible for the issuance of all keys to the range locks to Range Officers in good standing. Range Officers shall see that only members in good standing use the various range facilities of the corporation. The Chief Safety Officer shall appoint necessary assistants to operate the ranges. All range operation by match officials during matches must be approved by the Chief Safety Officer. Insofar as possible, all matches shall be conducted according to the rules of the National Rifle Association with which this corporation shall be affiliated. The Chief Safety Officer shall have charge of the ranges of the corporation, the printing of scorecards, the arranging of competitions, etc. The Chief Safety Officer shall have charge of all small arms instruction with the authority to appoint assistants and shall contract no bills without the authorization of the Board of Directors.

### Section 6.

1. The Membership Chair shall be responsible for preparing and maintaining an official corporate membership list. The official list of members will be available for inspection by Regular Members at membership meetings only. The membership list shall include all information deemed necessary by the Board.
2. The Membership Chair will receive renewal documents and applications for membership once accepted as members for new members from the Treasurer along with associated accounting information.
3. The Membership Chair shall be responsible for maintaining the waiting list, determining timing for opening and closing the acceptance of waiting list applicants.
4. The Membership Chair shall be responsible for submitting applications for membership to potential new members each year and for receiving and processing new membership applications.
5. The Membership Chair shall be responsible for issuing membership cards to all new members.
6. The Membership Chair shall be responsible for sending yearly membership renewal statements to all members.
7. The Membership Chair shall be responsible for updating and communicating updated club access information to all members in good standing after receipt of dues and completion of all membership requirements. This may include such things as gate combination or equivalent

## Article VIII - Committees

### Section 1

The Board shall appoint all standing and special committees of the corporation. The number of standing committees shall not be limited, but may include committees on nominations, elections, auditing of funds and membership. The President shall appoint the members of the election and audit committees as prescribed in these By-Laws. Each committee shall have three (3) appointed members or more, at the discretion of the Board of Directors.

## Article IX - Amendments

### Section 1

Any proposed amendment to these By-Laws may be submitted to the Secretary by any Regular Member at any regular meeting. Such proposed amendment shall be in writing, including the original Article(s) and Section(s) language, change(s) to the language, and the additions to the Article(s) and Section(s). Proposed amendments submitted prior to and including the December regular meeting will be given a first reading at the December regular meeting and announced in the newsletter. The above proposed amendment(s) will be on the January regular meeting agenda for discussion. Context changes by the submitter will be allowed, with no change of intent, prior to the February regular meeting.

The proposed amendment(s) will be given a final reading and discussion at the February regular meeting, with the full amendments(s) text included in the newsletter. Adoption of the proposed amendment(s) shall be by ballot at the March regular meeting, and shall require a two-thirds (2/3) majority of those Regular Members present.

## Article X - Restoration Fund

### Section 1

Because of the nature of the corporations’ activities, a fund shall be established and maintained strictly for the eventual restoration of the property currently leased by the corporation. The funds shall be maintained in Certificates of Deposit or similar monetary vehicle to provide for safe and available funds. Funds will be added at the discretion of the Board of Directors.

## Article XI - Loss of Range Facility

### Section 1

In the event of the disbandment of the corporation due to loss of facilities:

1. Any funds remaining after all restoration has been paid shall be:
   1. Disbursed among the current Regular Members in good standing at the time of the loss of the facilities, if after a period of five (5) years, another site cannot be located for continued operation of the corporation. Said disbursement of funds shall be according to a formula agreed upon by the Board of Directors at that time.

# Signature Page

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_#\_\_\_\_\_\_\_

(Print your name)

Completed Range Officer orientation on

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chief Safety Officer or Designee

To be signed by the Chief Safety Officer at the time of initial orientation.

If a badge is not available for the new member at time of orientation, this book with the signature will act as a temporary badge

# Notes

# Dakota County Gun Club Range Map

